



CONVENT OF OUR LADY OF PROVIDENCE  
GIRLS' HIGH SCHOOL  
ENGLISH MEDIUM  
L.K.G TO CLASS –X  
( Affiliated to West Bengal Board )

## NOTICE

Registration Forms for Admission to **Lower Kindergarten** for the Academic Session 2024 will be available in the **School Office** and **Website : [www.providenceschoolkolkata.edu.in](http://www.providenceschoolkolkata.edu.in)** on the following dates:

**DATES** ----- 11<sup>TH</sup> SEPTEMBER to 15<sup>TH</sup> SEPTEMBER 2023 (Mon to Fri )  
18<sup>TH</sup> SEPTEMBER to 22<sup>ND</sup> SEPTEMBER 2023 (Mon to Fri)  
25<sup>TH</sup>& 26<sup>TH</sup> SEPTEMBER 2023 ( Mon & Tues )

**TIME** ----- BETWEEN 9:30 A.M. to 11.30 A.M

### PLEASE NOTE :

1. AGE CRITERIA FOR LKG : GIRLS BORN BETWEEN 1<sup>ST</sup> NOV 2019 TO 31<sup>ST</sup> OCTOBER 2020 (3+ YEARS)
2. ORIGINAL MUNICIPAL BIRTH CERTIFICATE IS A MUST FOR ISSUING THE REGISTRATION FORM.
3. COST OF THE REGISTRATION FORM IS Rs. 200/-

**CONVENT OF OUR LADY OF PROVIDENCE GIRLS' HIGH SCHOOL**  
**75, A.J.C. BOSE ROAD , KOLKATA - 700014**  
**website : www.providenceschoolkolkata.edu.in {School Office :9051186259}**



**REGISTRATION FORM FOR LKG (LOWER KINDERGARTEN) YEAR : 2024**  
(All details must be given in block letters and legible handwriting)

Photograph of  
Father

Please sign  
across the  
photograph  
On to the form

Photograph of  
Mother

Please sign  
across the  
photograph  
On to the form

Photograph of  
child

**1. PARTICULARS OF THE CHILD (girl child)**

i. Name and Surname of the Child \_\_\_\_\_

ii. Date of Birth (in figures ) \_\_\_\_\_

(in words ) \_\_\_\_\_

iii. Place of Birth \_\_\_\_\_

iv. Caste \_\_\_\_\_(SC/ST/OBS/General )

v. Religion \_\_\_\_\_

vi. Mother Tongue \_\_\_\_\_

vii. Residential address \_\_\_\_\_

viii. Telephone No. (Residence) \_\_\_\_\_

ix. Mobile No. \_\_\_\_\_

x. Distance from school (kms) \_\_\_\_\_

## 2. PARTICULARS OF PARENTS

### Father

- i) Name \_\_\_\_\_
- ii) Educational Qualification \_\_\_\_\_
- iii) Profession/Designation \_\_\_\_\_
- iv) Monthly Income / Salary \_\_\_\_\_
- v) Office Address \_\_\_\_\_  
\_\_\_\_\_
- Telephone No. \_\_\_\_\_

### Mother

- i) Name \_\_\_\_\_
- ii) Educational Qualification \_\_\_\_\_
- iii) Profession/Designation \_\_\_\_\_
- iv) Monthly Income / Salary \_\_\_\_\_
- v) Office Address \_\_\_\_\_  
\_\_\_\_\_
- Telephone No. \_\_\_\_\_

3. Has the child, a sibling in this school \_\_\_\_\_

(if yes Name and Class ) (Yes /No)

### Declaration :

I / We hereby declare that the above information provided by me/us is correct and I/We understand that if the information is found to be incorrect or false, my/our ward shall be automatically debarred from selection /admission process without any correspondence in this regard. I/We also understand that the application does not guarantee admission to my /our ward . I/We accept the process of admission and I /We will abide by the decision taken by the school authorities . **No Concession or Sponsorship will be entertained by the Institution.**

Signature of parents : Father \_\_\_\_\_ Mother \_\_\_\_\_

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## **LOWER KINDERGARTEN (LKG) ADMISSION 2024**

### **Information for Parents :**

1. Those Parents who will take out the REGISTRATION FORM from the Website: [www.providenceschoolkolkata.edu.in](http://www.providenceschoolkolkata.edu.in) will have to KINDLY DOWNLOAD THE REGISTRATION FORM FROM THE WEBSITE AND DULY FILL IN THE FORM CORRECTLY .
2. Kindly fill in the **REGISTRATION FORM** and return to the School Office latest by **29<sup>th</sup> Sept 2023**  
**Office Time : 9.30 a.m. to 11.00 a.m. This is not an Admission Form .**  
**Cost of Registration Form is : 200/- (Applicable to the parents also ,who will take out the Registration form from the Website ).**
3. **List for Verification of Documents will be put up on :- 4<sup>th</sup> Oct 2023 (Wed) at 10.00 a.m. on the Notice Board and School Website.**
4. Please sign across the recent photograph after pasting on the Registration Form.
5. **The following documents need to be attached to the Registration Form:**
  - a) Photocopy of the Municipal Birth Certificate of the child with self attestation of the Parent.
  - b) Photocopies of the Aadhar Cards of the parents and the child with self attestation of the parents .
  - c) Photocopy of the Blood Group Certificate of the child with self attestation of the Parent.
  - d) Salary / Income Certificate .

**ii) For Catholics & Christians** - a) Photocopy of the Baptism Certificate  
b) A letter from the Parish Priest  
c) All the above documents mentioned above .
6. Forms with incorrect/ incomplete information will not be considered.
7. The Management of the School reserves all rights of admitting a child to the School.

Your co- operation will be appreciated.

HEADMISTRESS